

SUBCONTRACTOR QUALIFICATION FORM

Reeves Young, LLC is hereby requesting information indicating your company's corporate history, growth, resources, form of ownership, litigation history, financials, etc. The purpose of this document is to provide such information to enable your company and ours to partner together in future successful projects.

Supplemental information and/or literature pursuant to your company is acceptable in addition to this document, ***but not in lieu of.***

As you fill in the requested information, please place emphasis on legibility, completeness, relevance, and clarity of content.

1. General Company Information

- a. Company Name: _____
- b. Address: _____
- c. Main Contact: _____
- d. Phone Number: _____
- e. Fax Number: _____
- f. E-Mail Address: _____
- g. Web Site: _____

2. Form of Ownership: _____

- a. Please indicate the following Form of Ownership on the line above: sole proprietorship, partnership, corporation, Limited Liability Corporation (LLC), joint venture, or other structure?

3. How many years has your company been in business? _____

4. How many field employees do you employ at this time? _____

5. How many office employees do you employ at this time? _____

6. Does your company incorporate and enforce non-discriminatory policies? Yes No

7. Is your organization a registered MBE LSBE AABE DBE WBE FBE contractor?

(Circle all applicable)

8. What type of Construction does your company perform? Commercial Residential Industrial

9. What is your average size job in terms of dollars, for the last 2 years? _____

10. What is your company volume in dollars for the past 3 years? _____

11. What categories/scope of work does your company perform?

12. Does your company customarily sub out any portion of your work? If so, describe.

13. Please list your Insurance Agency:

a. Agency Name: _____

b. Address: _____

c. Main Contact: _____

d. Phone Number: _____

14. What is your company's current MOD Rate? _____

15. E-VERIFY: What is your company's Federal Work Authorization User Identification No.:

No. _____

Date of Authorization: _____

16. E-VERIFY: What is your date of Authorization: _____

17. BONDING: Is your company able to provide Payment and Performance Bonds? Yes No

18. BONDING: 100% Payment and Performance Bonds may be requested and / or required. In the event said bonds are requested, company must have sufficient bonding capacity for anticipated total cost of work. If your company is capable of providing bonds, please complete the section below information

a. Please list your current Bonding Agency information:

i. Agency Name: _____

ii. Main Contact: _____

iii. Phone Number: _____

iv. Single job Bonding Limit in dollars: _____

v. Bonding Rate: _____

Please attach the following:

1. A listing of your company's financial and banking references including the following information:

- a. Agency Name
- b. Address
- c. Main Contact
- d. Phone Number

2. If Bondable, provide a current letter from your Bonding Company acknowledging your company can provide a 5% Bid Bond, a 100% Payment Bond, and a 100% Performance Bond for this project. Only bonds from company's found on the Listing of Certified Companies by the U.S. Treasury Department will be accepted.

3. A completed W-9 form for your company.

4. A listing of at least three (3) General Contractors with whom you have done business with in the past three years:
 - a. General Contractor Name
 - b. Phone Number
 - c. General Contractor Contact
 - d. Project Name
 - e. Date of Work Performed
 - f. Amount of Subcontract

5. A listing of three (3) Trade References including the following information:
 - a. Name
 - b. Address
 - c. Contact
 - d. Phone Number

6. A listing of your company's experience on projects of similar size, function, and complexity including the following information:
 - a. Project Name
 - b. Services Performed
 - c. General Contractor's Company Name
 - d. General Contractor's Phone Number
 - e. Contact Person
 - f. Subcontract Value
 - g. Completion Date

7. A listing of all current jobs including the following information:
 - a. Project Name
 - b. General Contractor's Company Name
 - c. General Contractor's Phone Number
 - d. Contact Person
 - e. Subcontract Value
 - f. Completion Date

8. A listing of current Projects for which your company is a Candidate for Contract Award including the following information:
 - a. Project Name
 - b. Project Size
 - c. Project Schedule
9. Any information that may serve to differentiate your company from other companies in suitability for the project. Suitability may include, but is not limited to; the company's size / fit to the project, and/or needs of *Reeves Young, LLC*, any special or unique qualifications for the project, and any techniques or methodologies offered by your company that may be particularly suitable for this project type.

Please answer the following:

1. Has your company ever failed to complete a subcontract as assigned? Yes No
2. Has your company ever been removed from a subcontract as assigned? Yes No
3. Has your company had any subcontractors fail to complete a subcontract in the past 5 years?
Yes No
4. Has your company been involved in any litigation in the past five (5) years, including but not limited to any active or pending litigations? Yes No

(If answer to any of the above questions is yes, please provide explanation)

5. If bondable, is your company willing to provide a 5% Bid Bond using form AIA – A310 or equivalent?
Yes No

(If answer to any of the above questions is No, please provide explanation)



I hereby acknowledge all information provided on this document as provided throughout is true and complete to the best of my knowledge and therefore, understand that my company will be evaluated based on that information.

Reeves Young, LLC reserves the right to deem my company qualified or disqualified as a bidder for this project based on the information provided as a result of this document.

Signature _____

Print Name _____

Title _____

Date _____

**Reeves Young, LLC reserves the right to request Audited Financials which is defined as a Balance Sheet, an Income Statement, an Auditor's Report, and Footnotes.*